

國立高雄師範大學工程國際碩士學位學程研究生修業要點(修正後)

- 103.01.07 102 學年度第 1 學期第 2 次院課委會議通過
103.01.09 102 學年度第 1 學期第 3 次院務會議審議通過
103.04.09 102 學年度第 2 學期第 1 次教務會議通過
104.4.23 103 學年度第 2 學期第 2 次院課委會議通過
104.4.28 103 學年度第 2 學期第 1 次院務會議通過
104.6.10 103 學年度第 2 學期第 2 次教務會議通過
106.03.09 105 學年度第 2 學期第 1 次院課委會議通過
106.03.14 105 學年度第 2 學期第 1 次院務會議通過
106.4.19 105 學年度第 2 學期第 1 次教務會議通過
106.07.06 校長核定
106.09.19 106 學年度第 1 學期第 1 次院課委會議通過
106.12.07 106 學年度第 1 學期第 1 次院務會議通過
107.04.18 106 學年度第 2 學期第 1 次教務會議通過
107.05.01 校長核定

一、入學資格

本學程碩士生係依據「教育部外國學生來臺就學辦法」及「國立高雄師範大學外國學生入學招生規定」申請入學之外籍生。

二、修業年限

依據本校學則第五章第 25 條第 3 項規定修業年限一至四年為限。

三、學分制度及課程要求

- (一) 畢業前至少須修畢專業科目共 26 學分(不含碩士論文 6 學分)，其中包含共同選修至少 8 學分(含書報討論 2 學分)及選修本類專業課程至少 9 學分。
- (二) 學期成績以七十分為及格，適用畢業學分之應修科目，由科技學院院課委會議認定。

四、論文指導

- (一) 碩士生入學至第一學期結束前，須自本學程各專任教師中選擇一位為論文指導教授，並繳交經指導教授簽字同意之敦請論文指導教授協議書。
- (二) 如欲選擇院外學者專家為共同指導教授，最遲須於資格考通過之次學年度第一學期開學第一週前提出書面申請，如獲通過，仍須有一位本學程專任教授擔任論文指導教授。
- (三) 學生改聘指導教授，應先取得原指導教授之書面許可，填寫「改聘論文指導教授申請書」送科技學院報備。

五、畢業

本學程碩士生於修畢規定之課程學分數，通過畢業論文，即取得畢業資格。

六、學位考試及相關考核規定

本學程碩士生完成碩士論文後，經指導教授同意申請論文口試，並由校內外口試委員三至五人(校外委員須三分之一以上)出席審查及口試。其他相關考核依學位授予法及本校學則規定辦理。

七、學位名稱

本學程碩士生論文口試通過，依法由本校授予工學碩士學位。

八、辦理離校手續

通過論文考試者，應依論文考試委員意見修改論文，並經指導教授認可後，於校定時間依離校手續單程序至各有關單位辦理離校手續。

九、附則

- (一) 本要點未盡事宜，依大學法、學位授予法、本校學則及其他相關規定辦理。
- (二) 本要點經科技學院課程委員會議、院務會議、教務會議通過，陳請校長核定後實施，修正時亦同。

National Kaohsiung Normal University
College of Technology
Engineering International Graduate Program
Academic Regulations for Master of Engineering Degree

Version 1(January 7, 2014)

Version 2(April 23, 2015)

Version 3(March 9, 2017)

I. Admission Criteria

1. According to Article 5 of the “Regulations Regarding International Students Undertaking Studies in Taiwan” published by the Ministry of Education and the “Foreign Student Admission Procedure” of National Kaohsiung Normal University (NKNU), only the students, who are not citizens of the Republic of China and do not possess the legal status of overseas Chinese, are eligible to apply as international students.
2. International students who have earned or will earn a bachelor's degree at accredited universities in Taiwan or other countries are eligible to be considered for admission to the Master Programs offered by the College of Technology at NKNU.
3. A newly admitted graduate student may defer his/her enrolment for one semester with the permission of the director of the enrolling institute. The student must submit a request for deferred enrolment along with documents explaining the reasons for the deferral before he/she registers at NKNU. The request will only be approved if it is justified with compelling reasons.

II. Term of Study

1. The term of study for master degree is one to four years.
2. A student may apply for leaves of absence from his/her enrolled institute. The leaves must be approved by the thesis advisor of the student and the director of the program. The leaves may last one or more semester(s) or academic year(s). The total duration of leaves is normally limited to four semesters or two academic years. Extended leaves of absence those last more than two academic years will be approved only if the student suffers from a serious chronic illness, and the diagnosis is certified by a public hospital. The application of extended leaves of absence must be approved by the Office of Academic Affairs.

III. Course Work and Credits

1. Every master degree student enrolling in Engineering International Graduate Program (EIGP) must complete at least twenty-~~six~~**(26)** credits of graduate-level courses(not including Thesis) before graduation. Master degree students are required to select one from the three concentrations as their major selected technical courses. The curriculum should consist of the following **four** categories.

(A) Major Technical Courses [**required at least 9 credits**]

The major technical courses are determined by the Curriculum Committee of academic institutes in the College of Technology. These courses are listed in the "List of Major Technical Courses". **Master degree students are required to select one from the three concentrations as their major technical courses (required at least 9 credits)** and take at least 9 credits from their major technical courses.

(B) Common Technical Elective Courses [**selected 8 credits**]

The Common technical Elective courses include following four courses:

- a. Select one course from Industry Project (I), Industry Project (II), Industry Project (III), Industry Project (IV), Industry Internship (I), Industry Internship (II), Industry Internship (III), Industry Internship (IV), Methodology in Design Research, Design Discourse (required at least **6** credits)
- b. **Seminar A (1 credit)**
- c. **Seminar B (1 credit)**

(C) Elective courses (required at least 9 credits)

The elective courses include all the major technical courses in the other two concentrations.

(D) Common Technical Courses (Mandatory, required 6 credits)

Master degree students must take Thesis course (Mandatory,6 credits).

2. Transfer of Credits

At most three graduate-level major courses completed at other accredited institutes with passing grades may be counted toward the fulfillment of the course requirements of an enrolled student. A student who seeks a transfer of credit must submit an application for credit transfer to his/her thesis advisor or the director of the program within the first two weeks after his/her enrollment into NKNU. The student should provide official transcripts and courses information to substantiate the application. Whether the credits are eligible for transfer shall be consider according to the university's Guidelines for Credit Transfer. The application must be approved by the Academic Affairs Committee of this program.

3. A student who fails to complete the course requirements and/or pass the master degree examination within his/her term of study will be dismissed from the program. His/her enrollment at NKNU will be also terminated.

IV. Thesis

1. A student must select a thesis advisor and submit the Thesis Advisor Agreement Form within his/her first semester at NKNU. Student may select his/her thesis advisor among the full-time faculty members of the College of Technology. Student who wants to receive joint supervision from faculty members of other institutes must obtain the permission from his/her thesis advisor.
2. Every student should submit a thesis proposal six months prior to his/her application for a Degree Examination.
3. In order to change thesis advisor, a student must obtain permissions from the original advisor, the new advisor and the director of the EIGP program.

V. Graduation

1. Master students who have satisfied the following criteria may take the Master Degree Examination.
 - (A) Those who have completed the required coursework and the required credit hours within the limit of their study terms.
 - (B) Those who have passed the required examinations in accordance with the master programs.
 - (C) Those who have submitted their master theses in English.Students who met the requirements stated above and passed the master degree examination administered by the examination committee will be awarded the master degree.
2. Under normal conditions, students should take their master degree examination after completing all the required coursework. In some cases, with the recommendation of thesis advisor, a student may take the master degree examination before completing his/her courses. The degree will be awarded upon the successful completion of all the courses and the earning of sufficient credit hours. The master degree examination will be deemed invalid if the student fails to satisfy the requirements before the end of the semester.
3. The Master Degree Examination is usually conducted in the form of an oral examination. An additional written examination may be held if necessary. The examination should be conducted according to the following rules.
 - (A) The oral examination should be held in public with its time, place and thesis topic of the candidate to be announced in advance.
 - (B) Members of the degree examination committee should attend the examination in person. No substitution or proxy arrangement is permitted. The examination can only be held with at least three committee members in attendance.

- (C) Committee of the master degree examination should consist of 3-5 members. The committee members need to satisfy at least one of the following conditions:
- (i) Who had been a professor, an associate professor or an assistant professor.
 - (ii) Who had been an academician, researcher, associate researcher or an assistant researcher in ACADEMIA SINICA.
 - (iii) Who possesses Ph.D. degree, and does excellent in academia.
 - (iv) Who has great achievements in special research fields.
- (iii) and (iv) should be recognized by a certain committee of this program. Relatives of the students cannot be the member of degree examination committee.
- (D) A chair person (other than the thesis advisor of the student) will be elected within the examination committee.
- (E) The student is deemed passing the examination if he/she obtains an average score of seventy (70) or above out of one hundred (100). Nevertheless, when the majority of the committee members issue failing scores (lower than 70), a decision of failure will be made without calculating the average score.
- (F) A student who passes the examination will receive comments and suggestion for revision as guidelines for the revision of the thesis from the committee. Once the thesis is revised, it shall be reviewed by the committee agree with the revision. The thesis is considered passed if a minimum of 2/3 of the committee will sign the “Oral Defense Committee Review Form” and the grade of the oral defense is final.
- (G) The student is deemed failing the examination if plagiarism or fraudulence is found and confirmed by the examination committee.
- (H) A student who has failed his/her master degree examination may take the examination one more time in the following semester or academic year. A candidate who fails the examination for a second time will be dismissed from his/her enrolled program.
- (I) If a member of the examination committee is physically absent from the examination, he/she is regarded to waive his/her right to serve in the examination committee. He/ she may not ask for a make-up examination nor sign on the Thesis Approval Form.
- (J) Conformed to the policies of the national library, students should submit three printed copies of their thesis one to his/her enrolled institute, one to the school library and one for the Ministry of Education for archiving within one month after they passed their master degree examination.
4. Every student must complete the graduation procedures before he/she may obtain his/her diploma.

VI. Prologue

1. The rules and regulations stated in this document shall be administered after they are approved by the Curriculum Committee of the College of Technology, and the University Academic Office. Any revision to this guideline must follow the same procedures.
2. Any regulation not mentioned above should be processed according to the related rules of NKNU.

If any discrepancy exists between the English texts and the Chinese texts of the academic regulations, the Chinese texts prevail.